



SPRING 2008 WORKSHOP:

# MUNICIPAL DISCRETIONARY AUTHORITY

April 16, 2008

Hotel Gander, Gander, NL

HOSTED BY:

The Newfoundland & Labrador Branch, Atlantic Planners Institute

## WORKSHOP BACKGROUND

Municipal councils and staff are regularly presented with questions and proposals that are complex in nature. Providing advice and rationale to facilitate sound decision making is a fundamental concept of public practice land use planning and is a transferable skill to many other issues facing municipal staff and councils.

The Newfoundland and Labrador Branch of the Atlantic Planners Institute will offer a one-day workshop at Hotel Gander on April 16, 2008 to provide municipal councilors and staff with the background and tools necessary to make effective, equitable and balanced decisions on matters of discretionary authority.

Learning goals will be achieved through four key sessions:

- Stan Clinton, planning consultant and retired Director of Urban and Rural Planning of the Province of Newfoundland and Labrador, will provide participants with an understanding of the legislative source of discretionary authority in municipal and land use administration.
- A prominent member of the province's legal community will explain some of the recent rulings of the courts on issues that involve municipal discretionary authority.
- An afternoon workshop will provide attendees with an opportunity to participate in a hands-on examination of a significant case involving discretionary powers. Participants will have opportunity to explore different approaches to addressing the issue. Participants will be presented with a synopsis of the facts surrounding each case, the steps taken by the municipality, and the outcomes, including appeal hearing information when decisions are challenged.
- A panel, made up of a cross-section of planners and municipal administrators from across the province, will discuss matters of discretionary authority.

Participants may be eligible for Continuous Professional Development education credits. The Atlantic Planners Institute will be making application to the Municipal Training and Development Corporation to determine if this workshop will qualify under the Matched Training Financial Assistance program.

**Mark your calendars!** This is an exciting opportunity to expand your understanding of complex decision making processes and valuable networking opportunities. For additional information on the workshop, contact Corrie Davis, President of the Newfoundland & Labrador Branch of the Atlantic Planners Institute by telephoning 729-5409 or email [corriedavis@gov.nl.ca](mailto:corriedavis@gov.nl.ca).

NEWFOUNDLAND & LABRADOR BRANCH



Atlantic Planners Institute  
Institut des Urbanistes de l'Atlantique

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## WORKSHOP AT A GLANCE

8:00 – 8:45	Registration / Morning Coffee/ Networking
8:45 – 9:00	Welcome / Opening Remarks
9:00 – 10:15	Legislative authority of municipal discretionary authority
10:15 – 10:45	Networking / Nutrition Break
10:45 – 12:15	Case law on municipal discretion
12:15 – 1:30	Lunch (Provided)
1:30 – 3:00	Case Study
3:00 – 3:30	Networking / Refreshment Break
3:30 – 4:00	Panel Discussion
4:00 – 4:15	Closing Remarks



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First Name

Last Name

Organization

Job Title / Department

Address

City / Town / Province

Postal Code

Phone

Fax

E-Mail

Special Needs (i.e. allergies, special access)

## WORKSHOP VENUE: HOTEL GANDER

A block of rooms are reserved for participants at Hotel Gander under the name "Atlantic Planners Institute" at the rate of \$99. per room per night.

Participants are encouraged to book early. The block of rooms will be released back to the Hotel on March 14, 2008.

For reservations, call: 1-800-563-2988.

## WORKSHOP FEES:

Fees are set according to Membership Status.

- \$100. CIP / API Member  
 \$125. Non-Member

## WORKSHOP REGISTRATION

Please send Registration Form and Workshop fee (payable to "API – Newfoundland & Labrador Branch") to:

Corrie Davis  
API – NL Branch  
Department of Municipal Affairs  
P.O. Box 8700  
St. John's, NL A1B 4J6

Phone: (709) 729-5409 • Fax: (709) 729-0477  
E-Mail: corriedavis@gov.nl.ca

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The Atlantic Planners Institute is an affiliate association of the Canadian Institute of Planners representing the four Atlantic Provinces of Canada. The Canadian Institute of Planners (CIP) is a collaborative national federation that advances professional planning excellence through the delivery of membership and public services in Canada and abroad.

The Atlantic Planners Institute is governed by a Council elected by the membership, consisting of a President, a President Elect, a representative from each province also serving in an administrative capacity, and a student representative from the regional planning school.

In Newfoundland and Labrador, the Urban and Rural Planning Act requires membership in the Canadian Institute of Planners to certify any plans prepared in accordance with the Act which provides a municipal council with the authority to regulate land use within a municipality.

Since 2001, the Newfoundland and Labrador Branch of the Atlantic Planners Institute has offered annual fall workshops to professional land use planners, municipal administrators, municipal councilors, developers, and other professionals. Past workshops have centered on the themes of regulating subdivision development, planning for the impacts of climate change, a refresher on the Urban and Rural Planning Act, and best practices in public consultation.

[www.atlanticplanners.org](http://www.atlanticplanners.org)

[www.cip-icu.ca](http://www.cip-icu.ca)