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F.Y.I. for members who couldn't attend, a COMPLETE CONFERENCE PROGRAM <HOSTS: NEW BRUNSWICK BRANCH OF THE ATLANTIC PLANNERS INSTITUTE AND DOWNTOWN NEW BRUNSWICK>

HELD OCTOBER 18-20, 2006
 SAINT JOHN TRADE AND CONVENTION CENTRE, SAINT JOHN
 HILTON, NEW BRUNSWICK

Wednesday, October 18th

- 1:00 - 5:00pm Continuing Professional Learning - separate registration
Cynthia Nikitin, Project for Public Spaces
- 4:30 - 6:00pm API New Brunswick AGM & Downtown New Brunswick AGM
- 4:00 - 6:30pm Conference Registration
- 7:00 - 9:00pm Opening Reception - Wine and Cheese at Centerbeam Place

Thursday, October 19th

- 8:00 - 8:45am Conference Registration
- 8:30 - 8:40am Welcome: Mayor Norm McFarlane
- 8:45-10:00am Keynote Address: Tim Jones, Artscape
 Tim Jones has worked as a developer, grants officer, theatre and festival producer, capacity building specialist, consultant, activist, CEO and board president. While seemingly diverse, all of these roles have involved figuring out how to marshal people, resources and momentum around ideas that make the arts more sustainable and cities more livable. Under Tim's direction since 1998, Artscape has grown from a Toronto-based affordable space provider into

an international leader in building creative communities. In 2006, Artscape will work on more than 25 projects, programs, plans, strategies and initiatives within Canada, the US and UK that aim to unlock the creative potential of people and places.

10:00 - 10:30am Refreshment Break

10:30 - 12:00pm Concurrent Sessions

1A- From Vision to Governance, Three Perspectives on Public Engagement

Have you ever had to deal with a major development opportunity in your community? If so, you have to admit that public participation was a fundamental requirement. In this panel presentation, you will gain insight into Halifax's recent charrette exercise in the Spring Garden Road area, which resulted in standing-room only public meetings. You will also learn how Moncton recently held an intense Downtown Development visioning exercise that exceeded expectations and is now moving into implementation. Finally, how can such projects even get off the ground unless council fully appreciates and supports what is essentially a planning exercise? In this venue, you will also learn from Dieppe's experience in bringing to reality the creation of its new downtown. Without council's full support, the initial concept plan scribbled onto a napkin would never have made it past the trash can.

Gerard Bellievau, MCIP, City Manager, City of Dieppe

Benoit Champoux, Business Development Specialist, City of Moncton

John Hesteltine, MCIP, Senior Planner, Environmental Design and Management

1B- Community-Based Information Communications Technology

Well known theorist Richard Florida has coined the three T's as key drivers of future economic activity -Technology, Talent and Tolerance. The Information and Communications Technology sector has been a key growth area of our economy as we transition from other traditional industries in Atlantic Canada. The Province of New Brunswick has had success in this area as have many other jurisdictions but there is plenty of opportunity to grow this 21st Century knowledge based industry. This panel will address the challenges to meeting success from the big picture to local responses.

Cecil Freeman, Province of New Brunswick

David Duplisea, propelsj

Colleen Clare, City of Fredericton

12:00 - 1:30pm Luncheon -

Speaker: Bonny Hoyt Hallet, A/Deputy Minister, Local Government, Province of New Brunswick

1:30-3:00pm Concurrent Sessions

2A - Creative First Nation Communities

Historically segregated by culture, policy and language, First Nation communities in Canada are an emerging group. With young and growing populations, limited land, and new opportunities in various sectors, Aboriginal people are looking to planning to help move their communities from poverty into the emerging economy. The panel will speak to their range of experience in planning in Aboriginal communities across Canada. First, the context of planning on-reserve is examined, followed by a discussion of what realistic opportunities exist in terms of enforcing planning decisions. The next presenters will outline their specific experience in using a tested planning model for First Nation communities. The third speaker will outline his experience in working with BC First Nations to plan in a marine context.

John Higham, Chignecto Consulting Group

Barbara Maloney, Tim Paul, and Brenda Francis, FNCCP Steering Committee

Tim Van Hinte, Consultant

2B - Cultural Significance in Creative Communities

A key component in the creative communities concept is the role of culture. This panel will discuss the importance of culture as a key component in the overall life of communities and cultural resources and activities in the panelists' communities and how to nurture the cultural life of a community. The questions to be addressed are 'how cultural resources contribute to attracting and retaining the best and brightest on which our communities increasingly depend

for their vitality and growth'; and 'what actions are possible by planners and others to grow these cultural resources'.
Michael Wennberg, Partner, Stewart McKelvey
Juan Estepa, Manager of Heritage and Cultural Affairs, City of Fredericton
Brian Perkins, Educator and Curator of the Rothesay Living Museum

3:00-3:30 Refreshment Break

3:30 - 5:00 Concurrent Sessions

3A - Creative Communities - Student Perspectives

This seminar will provide an opportunity for students from Dalhousie University's Master in Planning program to showcase recent project work relating to creative communities. Student presenters will discuss recent research on Creative Cities and the collaborative processes involved in stimulating innovation and creative and integrated approaches to developing the Cox Lake Provincial Park Reserve
Robyn Holme, Dalhousie University
Amber Nicol and Brad McDonald, Dalhousie University

3B - Our Built Heritage

This panel will explore the role that our built heritage plays in contributing to a Creative Community. Heritage buildings have a special role to play in contributing to a Creative Community. They are art galleries, studios, restaurants, loft apartments and more. Heritage buildings are in demand in the new Creative Communities that are emerging because they represent a link to the past and the economy that in many no longer exists. What can communities do re-use heritage buildings. What has worked, and what programs need to be strengthened.
Bill Hicks, Manager of Historic Places, Province of New Brunswick
Jim Bezanson, Manager of Heritage Development, City of Saint John
Malcolm Gillis, Manager of Development at CBRM

5:00 - 6:30pm Wine and Cheese Reception - New Brunswick Museum Whale Gallery

5:40pm CIP Session - Membership Continuous Improvement Project at Mary Oland Theater

Evening Restaurant Mixer and Pub Night

Friday, October 20th

7:30 - 9:00am Atlantic Planners Institute Annual General Meeting

9:00 - 10:30am Keynote Address: Cynthia Nikitin, Project for Public Spaces

Project for Public Spaces (PPS) is a nonprofit organization dedicated to creating and sustaining public places that build communities, for which Cynthia is the vice president. PPS started in 1975 by focusing on small urban areas. 47 states, 23 countries and 1200 communities later, the focus grew to include a wide range of spaces, from civic squares to regional public transportation, from national parks to federal buildings in local communities, and more. Cynthia's message will include keys to creating creative communities, place making through public art, the power of ten, building your town center around places, public space is its management.

10:30-11:00am Refreshment break

11:00-12:00pm Concurrent Sessions

4A - Creative Class and Economic Development: Atlantic Canada's Urban Centres

Human capital is a fundamental requirement of the new economy, for talented and skilled individuals are to the 21st century what raw materials were to the 19th and 20th centuries. Human capital is expected to drive growth in knowledge-based economies. Researchers Nicole Barrieau and Donald J. Savoie from the Canadian Institute for Research on Public Policy and Public Administration at the Universite de Moncton have explored and applied Richard Florida's Creative Class theory to Atlantic Canada. In this session, you will (1) learn how the talent, bohemian, mosaic and tech pole indices have been applied to some of the region's urban centres; (2) consider some

of the approach's practical shortcomings; and (3) reflect on opportunities for our Atlantic economies.

Nicole Barrieau, Researcher, Canadian Institute for Research on Public Policy and Public Administration, Université de Moncton

4B - Unique Responses to the Impending Energy Crisis

The advent of the planning profession in North America coincided with dawn of the petroleum era. As a result, much of the theory and practice of planning takes for granted the continued abundance of this powerful, versatile and (until recently) cheap source of energy. However, the impending peak and decline of conventional oil production will force a fundamental change in the assumptions and principles of planning.

Tim Moerman, Planner, Greater Moncton District Planning Commission

12:00- 1:30pm Luncheon

1:30 - 3:00pm Final Session -The Role of Festivals and Events in Creative Communities

Communities are recognizing the almost instant value of hosting events as a means of creating vibrancy. Events whether in communities large or small attract people and can have significant impacts, greater than just filling a few tables at local restaurants or filling up the car at the local gas station. Events can put communities on the map and help to brand a community not to forget significant economic impacts. This panel will look at some of the successes and pit falls of putting events on and the benefits of doing so to the communities in which they are located.

Ron Casey, City of Summerside, PEI

Chris Murdock, Salty Jam, Saint John

Wendy Connors-Beckett, Canadian Country Music Awards

3:00-5:00pm Mobile Workshops

Arts and Culture Walking Tour:

Peter Asimakos, General Manager Uptown Saint John will lead you on a visit to a series of the cultural highlights of uptown Saint John including the Red Rose Tea building, the Saint John Art Center, Imperial Theatre and several private galleries to see and hear how they contribute to the community.

The Creative Community at Work:

The ICT walking Tour will demonstrate how the Information, Communications and Technology sector function in the creative City. The tour will be led by Jeff Roach, Executive Director of propelsj, a non-profit organization dedicated to the growth of entrepreneurship, innovation and the expansion of the ICT sector in Saint John. This tour is designed to showcase how some of the principles and theories discussed during the conference have been put into practice in the ICT sector in downtown Saint John. Participants will tour the unique spaces occupied by several businesses and learn about the business, key the decision making process that resulted in their establishment in the City and what factors are critical in these business location decisions.

Heritage Walking Tour:

Jim Bezanson will lead a tour of Saint John's Trinity Royal Preservation Area, and that many projects that have been undertaken in recent years. Commercial and residential projects of varying scales will illustrate the valuable contribution that heritage properties can make to a Creative Community.

Waterfront Walking Tour:

Jim Baird will lead a tour of the Saint John waterfront. The Harbour Passage trail has become a popular waterfront element by providing all important public access. The future redevelopment of the Coast Guard site and the adjacent cruise terminal will also be featured (the Queen Mary 2 is scheduled to be in port).

5:00 - 6:30 pm Uptown Gallery Hop - visit six galleries all having openings

6:30 - 10:00pm Closing Banquet at Water Street Dinner Theatre

creative communities

NEW APPROACHES NEW SOLUTIONS !

collectivites creatrices

NOUVELLES METHODES NOUVELLES SOLUTIONS !

Hosted by the Atlantic Planners Institute and Downtown New Brunswick

**October 18-20, 2006, Saint John Trade and Convention Centre,
Saint John Hilton, New Brunswick**

Biographical Notes for Speakers

KEYNOTE SPEAKERS:

Tim Jones, Artscape

Tim Jones has worked as a developer, grants officer, theatre and festival producer, capacity building specialist, consultant, activist, CEO, and board president. While seemingly diverse, all of these roles have involved figuring out how to marshal people, resources and momentum around ideas that make the arts more sustainable and cities more livable. Under Tim's direction since 1998, Artscape has grown from a Toronto-based affordable space provider into an international leader in building creative communities. In 2006, Artscape will work on more than 25 projects, programs, plans, strategies and initiatives within Canada, the U.S. and U.K that aim to unlock the creative potential of people and places. Tim boasts extensive experience in project management including playing a lead role in numerous capital projects in the arts (including \$75 million worth of capital projects currently in development) ranging from: multi-tenant centres, retreat and conference facilities, performance venues, heritage districts, downtown/neighbourhood revitalization strategies. He also has experience in organizational development and capacity building, program planning and producing, policy development, and communication. Tim has been recognized several times for his work with the Sandy Tulloch Award (1997) in recognition of arts advocacy in Ontario, the Brenda Donahue Award (1995), in recognition of distinguished contribution and achievement within the Toronto Theatre Community, and with the Harold Award (1995) in recognition of achievement in Toronto's independent theatre community.

Cynthia Nikitin, Vice President, Project for Public Spaces

Cynthia Nikitin is a qualified expert and persuasive advocate for PPS' approach to placemaking. As a manager of numerous large-scale and complex projects, she adds a compelling voice to the call for more livable towns and cities. With a portfolio of more than 100 projects, Cynthia's technical expertise stretches from the development of downtown master plans and transit facility enhancement projects, to the creation of corridor-wide transportation and land use strategies for state highways, suburban arterials, and major country roads in San Mateo County and San Francisco, CA and Bergen County, New Jersey, as well as the development of public art master plans for major cities. Cynthia has been instrumental in shaping PPS' Public Buildings Initiative with the General Services Administration. The multi-million dollar program provides technical assistance for the redesign of federal plazas and public spaces nationwide. The program also provides for research, training, networking and web resources for architects and building managers. In addition to the Public Buildings Initiative, Cynthia manages PPS' transportation and community livability program, including CSS training and the Corridors for Livable Communities initiative, and coordinates PPS' Public Arts Program. Before joining PPS in 1991, Cynthia worked as a corporate art consultant for The Art Collaborative in New York, was head curator and gallery manager at the Zenith Gallery in Washington, DC, and worked on the selection and commissioning of artists for airports and corporate centers at Works of Art for Public Spaces, a public art consulting firm in New York, Ms. Nikitin received her Bachelor's degree in Art History and International Development at dark University in Worcester, Massachusetts. For her self-designed NYU Masters Degree, which combined Arts Management with Urban Planning, she conducted an independent study/research tour of metro public art programs in London,

Paris, Brussels, Amsterdam, Berlin, Moscow, St. Petersburg Russia, and Stockholm. Her thesis, "Bringing the Sun Underground," is a comparative analysis of the procedures used in each of these cities to implement such programs.

ALPHABETICAL LIST OF SESSION SPEAKERS:

Nicole Barrieau Researcher, Canadian Institute for Research on Public Policy and Public Administration, Université de Moncton Nicole Barrieau joined the Canadian Institute for Research on Public Policy and Public Administration in 2002. She has a bachelor's degree in Geography from the Université de Moncton, a masters degree in Geography from the Université du Québec a Montreal, and a master's degree in Public Administration from the Université de Moncton. Before joining the Institute, she was a project manager with the Centre d'études acadiennes of the Université de Moncton and an analyst and project coordinator with the New Brunswick Department of Municipalities, Culture, and Housing. She has conducted research for various reports and publications, web sites, as well as a documentary film. Her more recent research interests include the cultural sector and cultural policy in Atlantic Canada.

Gerard Belliveau, MCIP, City Manager, City of Dieppe

Avant sa nomination a titre de Directeur general de la ville de Dieppe au debut de 2001, Gerard etait Directeur general de la ville de Shediac, directeur provincial de la planification et l'urbanisme au Ministère des Municipalites, de la Culture et de l'Habitation (1992) et auparavant professeur d'administration publique a l'Université de Moncton. Il detient un baccalaureat specialise en arts, une maîtrise en planification urbaine et regionale ainsi qu'une scolarite de doctoraten politiques publiques de l'Université d'Ottawa. Il est egalement diplome du Programme des cadres superieurs du Centre canadien d'administration publique et du Programme « State and Local Government » du Kennedy School of Government de l'Université Harvard. Gerard a egalement complete le programme AIIM -Advanced ISO 9000 Implementation and Management de l'Université Dalhousie a Halifax. Gerard fut orateur et professeur invite dans de nombreuses universites, emissions radiophoniques et tables rondes dont « Maritime Noon » avec Costas Halavrasos du CBC ainsi que Rex Murphy, journaliste au CBC. Gerard et son epouse, Denyse LeBouthillier ont cinq enfants.

Prior to his present nomination as City Manager for the City of Dieppe in early 2001, Gerard was Chief Administrative Officer for the Town of Shediac, the Provincial Planning Director at the Department of Municipalities, Culture and Housing (1992) and Professor of Public Administration at the Université de Moncton. Gerard is a graduate of the University of Ottawa where he obtained a Bachelor's degree in Arts (Honours), a Master's degree in Urban and Regional Planning and undertook Ph.D studies in Public Policy. He is also a graduate of the Senior Management Program of the Canadian Center for Public Management, obtained a certificate in State and Local Government from the Kennedy School of Government at Harvard University and also completed the AIIM program - Advanced ISO 9000 Implementation and Management - at Dalhousie University in Halifax. Gerard has been an invited speaker and lecturer in various maritime universities, radio programs and round tables such as "Maritime Noon" with Costas Halavrasos of the CBC as well as Rex Murphy, well-known CBC journalist. Gerard and his wife Denyse LeBouthillier have five children.

Jim Bezanson, Manager of Heritage Development, City of Saint John

Jim will speak of the successes that Saint John has enjoyed and what can be done at the local level. Jim has served as Board of Heritage Canada, including a term as its chair, as well as undertaking the restoration of individual properties in Saint John.

Ron Casey, Executive Director, Downtown Summerside Inc.

Ron Casey is the Executive Director of Downtown Summerside Inc. He has been employed with them since they started in September 2002. Downtown Summerside Inc. manages a Business Improvement Area (BIA) in downtown Summerside. Mr. Casey is a carpenter by trade and has a Planning Technician Diploma from Holland College Summerside. As well, he has planning, project manager, marketing, and special events background. Mr. Casey has worked in every province in Canada except Quebec and has been Project Manager of many construction projects across the country. Mr. Casey is good at getting projects done on time and budget and has a proven track record. Over the years he has received the following awards: the 2000 Mayor Good Neighbor Award from the City of Summerside, 2001 Volunteer of the Year from the Province of P.E.I., and the 2004 Employee of the Year from the Summerside Chamber of Commerce. He also has a love for Tall Ships and has had over 38 different ships stop in P.E.I. over the last 11 years.

Benoit Champoux, Business Development Specialist, City of Moncton

Ben Champoux is originally from the Eastern Townships in Quebec and moved to Moncton in 1998 when he was offered a Market Analyst position with Canada Mortgage & Housing Corporation. In 2001, Ben was promoted to Senior Market Analyst for New Brunswick, a position that he held for 4 years. As Ben wanted to pursue his professional career in New Brunswick, due to his passion about the quality of life here in our region, he accepted the new position of Business Development Specialist with the City of Moncton in June 2005. Ben has a background in Economics. He studied in economics at Universite de Sherbrooke as well as at Eastern Connecticut State University in the United States. Ben also worked for 2 years as a consultant in the Health Care sector in Montreal after completing his Masters in Health administration at l'Universite de Montreal. Ben has been happily married for 6 years now. His wife Nathalie - who is in fact the 'real reason' why he moved to Moncton back in 1998 - is a family doctor in Moncton.

Colleen Clare, Planner, City of Fredericton

Colleen Clare is a proud NSCAD graduate. Currently, she is a planner with the City of Fredericton and has also worked in Chester, Moncton, Sussex and Sydney. She is vice president/API representative with the NB Branch of API and is the Secretary of API.

Wendy Connors-Beckett

Wendy works closely with organizations to develop, plan and implement strategic projects. She also works with corporate teams and volunteers to identify, create and advance internal procedures and processes that support their core business. Most recently Wendy was employed as Event Manager for the Canadian Country Music Awards held in Saint John in September 2006. She also managed the East Coast Music Awards event in 2002, following which she was commissioned and wrote the manual for managing future ECMA's. Wendy has a diverse history in project management; her special interests include business practice review and analysis, the development of business plans and the motivation of teams.

David Duplisea, *propelsj*

With over 20 years of technology industry experience, David Duplisea has held a variety of senior level executive positions throughout the world. Part of the marketing and development team of Accpac Accounting Software, David led the product line to become the number one selling desktop accounting software product in the world as the Director of Strategy. Success in this area led to his appointment as Vice President of Strategy and Special Assistant to the Chairman and CEO of Computer Associates International, Inc. in New York, the second largest computer software company in the world at that time. Born in Saint John, New Brunswick, David returned home in 2002 and founded a highly successful web design agency, winning three international design awards. David is a member of the Board of Directors of *propelsj* and designed the business model that *propelsj* has implemented to establish a technology incubator in Saint John, New Brunswick.

Juan Estepa, Manager of Heritage and Cultural Affairs, City of Fredericton

Juan Estepa is the Manager of Heritage and Cultural Affairs for the City of Fredericton. Prior to that he was Coordinator of Landscape Design at the City of Regina. Juan has Masters degrees in Arts from University of Windsor and Landscape Architecture from University of Guelph and recently completed a certificate in Urban Design from Simon Fraser. Juan is responsible for defining how Fredericton's heritage and cultural objectives are to be achieved.

First Nations Comprehensive Community Planning Steering Committee: Barbara Maloney, Tim Paul, and Brenda Francis

The First Nations Comprehensive Community Planning Steering Committee guides a comprehensive community planning process in First Nation communities across the region. The process was initiated in 2000 in cooperation with Dalhousie University's Community Planning Unit. The Steering Committee represents all Atlantic Canada First Nations and is made up of First Nation government officials, planners, technical experts and INAC representatives. Barbara is the Manager of the Community Relations Unit of INAC-Atlantic, Tim is the Community Planner at Saint Mary's First Nation, and Brenda is the Community Planner for Pictou Landing First Nation.

Cecil Freeman, Assistant Deputy Minister of Business and Innovation for Business New Brunswick

Cecil Freeman is responsible for the Government of New Brunswick's Innovation Agenda. In addition, he is responsible for the Department's business development, community economic development, planning and eNB.ca activities. Cecil has also championed the Government of New Brunswick's eNB Strategy in the public, private and academic sectors including the development of the Report of the Premier's Roundtable on eNB and Innovation and the first eNB.ca Action Plan. Prior to this appointment, he was the General Manager and

Chief Executive Officer of the Maritime Forestry Complex Corporation. The Corporation developed, designed, built and operates the Hugh John Flemming Forestry Centre in Fredericton. Mr. Freeman has held various other positions, including Assistant Deputy Minister of Planning and Administration with the Department of Commerce and Development, Economist with the Community Improvement Corporation, part-time professor of Economics at St. Thomas University, and Resource Planner with the Saint John River Basin Board. He has also worked in Nova Scotia as a Regional Planner.

Malcolm Gillis, Manager of Development, Regional Municipality of Cape Breton

Malcolm Gillis is the Manager of Development with the CBRM and will discuss the recent creation of a heritage district in Sydney. He will also indicate how they used special zoning measure to provide a separate level of development review.

John Hesteltine, MCIP, Senior Planner, Environmental Design and Management

John is a Senior Planner at Environmental Design and Management (EDM). He has graduate degrees in both Urban and Regional Planning, and Public Administration. John began his career in 1979, and has worked in all four Atlantic Provinces, Ontario, and Quebec, as well as internationally. His project experience includes preparation of major commercial and municipal plans, transportation studies, and a variety of other projects addressing municipal services and major socioeconomic issues. John has a strong background as a project manager and well developed skills in social research and demography.

Bill Hicks, Manager of Historic Places, Province of New Brunswick

Bill has worked for many years promoting heritage preservation through various programs of the province. Bill will outline the initiatives of the province as well as the role the federal has played in funding expanded activities in recent years.

John Higham, Partner, Chignecto Consulting Group

John is a senior manager with over fifteen years progressive policy and operational experience in public, private and academic settings across the country. As partner in Chignecto Consulting Group, John has developed a wide-ranging background with specific expertise in First Nations' issues, environmental management, and small community governance and development. Examples of John's work include undertaking evaluations of social programs at regional and band levels, negotiation of energy partnerships among First Nations and private parties, strategic development and planning for various First Nation governments, and providing governance advice for the Sheshatshiu Innu First Nation.

Robyn Hoime, Dalhousie University Student

Robyn Hoime is a Master's Candidate in the School of Planning, one of two constituent schools in the Faculty of Architecture and Planning at Dalhousie University. The School of Planning seeks to provide rigorous education in community design, and to advance the academic discipline and professional practice of planning through teaching, research, and professional and community service.

Tim Moerman, Planner, Greater Moncton District Planning Commission

Tim Moerman originally hails from Ottawa. After several years' work for an environmental NGO in Vancouver, he came back east to study urban planning at McGill University in Montreal. Tim is currently an urban planner with the Greater Moncton Planning District Commission. He doesn't own a car.

Chris Murdoch, Executive Board Member, Salty Jam

Chris Murdoch's real job is Investment Advisor with BMO Nesbitt Burns for nearly 10 years. Before that, he worked in the Hotel Industry for 14 years with Hilton, and Howard Johnson hotels and managed properties in Ottawa, Toronto, and Saint John for Howard Johnson. As well, he served as Director of Franchise Services for Howard Johnson Canada from 1992 -1995 traveling coast to coast assisting new and existing franchisees to grow their businesses. He graduated from Saint Mary's University in Halifax in 1984, with a Bachelor of Commerce. Chris sits on the Executive Volunteer Board of Salty Jam, and is the former Chair of the BMO Nesbitt Burns Jazz and Blues Festival. He is also a coach in Lancaster Little League Baseball, Lancaster Minor Hockey. Chris is married to Stacy, and has two boys, Dillon 9 and Drew 6.

Amber Nicol, Dalhousie University Student

Amber Nicol is a Master's Candidate in the School of Planning, one of two constituent schools in the Faculty of Architecture and Planning at Dalhousie University. The school's strength lies in understanding urban and environmental systems, and the relationships between them. The faculty are committed to planning, designing, and managing meaningful communities within a context of healthy and life-sustaining environments.

Brian Perkins, Artist and Educator

Brian Perkins is an artist and life long resident of Rothesay and currently the Visual Arts Instructor at Rothesay High School. Brian has a Bachelor of Fine Arts from the Nova Scotia College of Art & Design and is currently pursuing a Master's in Education in Instructional Design at UNB. Brian has been the curator of the virtual Rothesay Living Museum since its inception and has directed the installation of numerous murals in Uptown Saint John and Rothesay.

Tim Van Hinte, Consultant

Tim has a multi-disciplinary background in planning and resource management gained through his education and employment experience in British Columbia, and Ontario. As a socio-economic planner for the Coastal First Nation in BC, Tim facilitated integrated marine use planning processes with First Nations and DFO for the Pacific North Coast Integrated Management Area. Further, Tim developed ecosystem-based economic development strategies to support marine use planning, and researched First Nation socioeconomic conditions, economic development opportunities, capacity building strategies and training needs. Tim recently moved from BC to the Atlantic Region.

Michael Wennberg, Chair, Saint John Community Arts Board

Michael Wennberg is a prominent Saint John lawyer with an extensive record of involvement in arts and heritage communities including as President of the Imperial Theatre and Imperial Theatre Foundation Inc., Chair of the Saint John Community Arts Board, Director, New Brunswick Arts Foundation and member of the Rothesay Heritage Preservation Review Board. Michael is a graduate of Osgoode Law School and is a partner in the law firm of Stewart McKelvey.

API ANNUAL GENERAL MEETING AGENDA

October 20, 2006 Saint John, NB 7:30-9:00 AM (draft 2, October 12, 2006)

1. Call to order
2. Adoption of the Agenda
3. Adoption of the minutes of 2005 Annual General Meeting
4. President's Report
5. Past President's Report on CIP Council Matters
6. Treasurer's Report
7. Auditor's Report
8. Membership Committee Report
9. Executive Director's Report
10. Branch Reports
 - a) Newfoundland and Labrador
 - b) Prince Edward Island
 - c) Nova Scotia
 - d) New Brunswick
11. Student Representative's report
12. Secretary's report on elections
13. Discussion of proposed new API Bylaw
14. Report on Continuing Professional Learning (CPL)
15. Other Business
16. Adjournment

MINUTES of the Atlantic Planners Institute Annual General Meeting September 30, 2005 St. John's, Newfoundland

1. Call to order/Sign In (7:30 am)

Members present:

Colleen Clare, Kingsley Lewis, Barry Zwicker, Michael Poulton, Ryan Windle, Jennifer Griffiths, Patty Munkittrick, Corrie Davis, Safa Fayek, Ken O'Brien, Andrew Curran, Elaine Mitchell, Stephen B. Jewczyk, Gerald Romsa, Andre Daigle, Lydia Lewycky, Kevin Brooks, Randa Wheaton, David Smith, Kathleen Parewick, Albert Dunphy, Samantha Murphy, Alicia McLaren, Jennifer Voss, Steven Brasier, Ron Corbett, Leslie Tse, Alton Glenn, Paul Boundridge, Armand Robichaud.

2. Adoption of the Agenda

Moved by Stephen Jewczyk, seconded by David Smith to adopt agenda, as circulated.

CARRIED

3. Adoption of the Minutes of 2004 AGM

Moved by David Smith, seconded by Stephen Jewczyk to adopt minutes of 2004 AGM, as circulated.

CARRIED

4. President's Report

Barry Zwicker introduced new additions to API Council (Colleen Clare as NB Representative and Secretary, Samantha Murphy as PEI Representative and Andrew Curran as Student Representative). Barry thanked the members who have volunteered their time over the past year, such as Mark Poirier (Webmaster), Dennis Friesen (Planners Pen editor) and John Bain (Membership Chair). As well, Barry thanked the Newfoundland and Labrador Branch for organizing an excellent annual conference.

Barry then discussed some of the initiatives Council has been involved in over the past year, including the addition of Kingsley Lewis as Executive Director, having our records reviewed by an external auditor and the ongoing development of Continuous Professional Learning.

Barry outlined two projects relating to climate change adaptation that API, through partnerships with the City of Fredericton and Terrain Group, has been successful in obtaining funding for: Government Roles in Climate Change Adaptations for Urban Infrastructure and Climate Change Adaptation for Land Use Planners.

Moved by Andre Daigle, seconded by Ryan Windle to receive President's Report for information.

CARRIED

5. Past President's Report on CIP Council Matters

Barry Zwicker delivers Alex Forbes' regrets at not being able to attend the meeting. As well, Alex was unable to put together a written report for the meeting, as he was called out of the country to Sri Lanka to discuss important planning issues related to the recent tsunami. Barry discussed the matters that Alex has been involved with lately concerning CIP Council, such as the new Vice President position and the communication strategy.

6. Treasurer's Report

Elaine Mitchell delivered the Treasurer's Report, including the Balance Sheet and Statement of Revenues and Expenditures dated August 31, 2005. As well, Elaine noted that the decision to hire an Executive Director last year resulted in the use of membership equity funds in order to bring API back into an operating situation.

Moved by Elaine Mitchell, seconded by Alton Glenn to adopt the Treasurer's Report, as circulated (a copy of which is attached and forms part of these minutes). CARRIED

7. Auditor's Report

Elaine Mitchell reported on Wayne Moores', CGA, review of API's books (not a full audit), which was carried out to make sure API was operating within the accounting principles. Wayne Moores made some recommendations to update the API accounting practices.

Moved by Elaine Mitchell, seconded by Albert Dunphy to adopt the Auditor's Report, as circulated (a copy of which is attached and forms part of these minutes). CARRIED

8. Membership Committee Report

Barry Zwicker delivered the Membership Committee Report, prepared by John Bain. Sixteen new provisional members were approved in the past year and one full member was reinstated.

Moved by Stephen Jewczyk, seconded by Andre Daigle to accept the Membership Committee Report for information.

CARRIED

A discussion ensued, concerning issues that are currently being looked at by API Council, such as declining membership, the amount of time it takes for new members to be approved and how the process could be streamlined to make it more straightforward, easier and quicker. Council and John Bain plan to have a more in-depth discussion of these issues at their next meeting, which is to be held late fall.

9. Executive Director's Report

Kingsley Lewis delivered the Executive Director's report. A number of tasks were completed within the last few months, including establishing links with the Continuing Professional Development Committee, Dalhousie, API's webmaster and the Membership Committee. Kingsley is also working on developing plans for updating the Strategic Plan and By-Laws (some by-law amendments were carried out in May 2005).

Moved by Colleen Clare, seconded by Andrew Curran to accept the Executive Director's Report for information.

CARRIED

10. Branch Reports

Reports for Prince Edward Island, Nova Scotia and New Brunswick were circulated for information. Elaine Mitchell apologized for the lack of a report for Newfoundland and Labrador, but stated that the branch has been busy over the last while preparing for the conference. Elaine thanked the Newfoundland and Labrador members for their help in getting the conference organized.

Moved by Ken O'Brien, seconded by Gerald Romsa to accept the Branch Reports for information.

CARRIED

11. Student Representative's Report

Andrew Curran presented his Student Representative Report and focused on the Professional Mentorship Program and his hope to recruit new members. Although Council approved the program in 2003, it did not get off the ground. Andrew presented a Mentor Profile Form and a Student Profile Form. All planners, not just those in the Halifax area, could use the mentorship program. As well, it could be expanded to anyone who wants to use it, not just students. Barry Zwicker agreed with Andrew and felt the mentorship program is exactly what API should be promoting. Barry encouraged members to sign up for the program.

Moved by Andrew Curran, seconded by Andre Daigle to accept the Student Representative's Report for information.

CARRIED

12. By-Law Amendments

Colleen Clare reported on the results of mail ballots for Council structure and Branch By-Laws (for information only).

13. Resolution Respecting Change of Head Office Location

A resolution was presented respecting the change of head office location. Due to the fact that the address is not permitted to be a post office box, the new address will be that of API's current Executive Director, Kingsley Lewis. Kingsley suggested API should amend the By-Law in the future so that the address does not have to be changed all the time. Andre Daigle pointed out a spelling error within the resolution.

Moved by Ron Corbett, seconded by Jennifer Griffiths to approve the resolution (as amended, copy of which is attached and forms part of these minutes).

CARRIED

14. Continuing Professional Learning

Barry Zwicker reported on the current status of Continuing Professional Learning and presented a document outlining the process. API's CPL guide and process is based on British Columbia's model. The National Council has approved mandatory CPL across the country. Currently, CPL is not mandatory within API. However, Barry asked that members carry out CPL on a volunteer basis for the period between now and next year's AGM. At that time, CPL will become mandatory and members will be familiar with the process. The intent is to provide a system where all members will participate, inputting their record of training or continuous learning programs on the CIP website on the honours system.

15. New Brunswick Legislation/Implications for API

Andre Daigle presented an overview of the NB Registered Professional Planners Act, which was passed this summer. Andre gave some context as to why the Act was put in place, to provide formal name recognition to individuals who are professionally trained to carry out the practice of planning. Andre also presented the review process since 2002, from when the committee was established and started to prepare the first draft. In June 2005, the Act was given third reading and Royal Assent.

There were some challenges during the process at the committee and organizational stage. Other challenges came during the consultation and legislative assembly stage. Throughout the process, however, these challenges resulted in important lessons learned.

These lessons will be valuable to other API Branches wishing to take on the process of establishing professional legislation.

The next steps for New Brunswick is the evolution of a CIP/API/NB Planners agreement, the adoption of the by-laws, national dialogue on pre and post private members legislation and indications of provincial endorsement in CPA.

16. Other Business

Steven Brasier gave a presentation that highlighted CIP's recent activities and the services provided to members, including a list of books and publications that are available. Some of the key projects are the 2006 World Urban Forum, the Communications Strategy, CPL, the First Nations Initiative and International Programs in China, Trinidad, Grenada.

A discussion was held on the Planner's Pen. It was noted that API's contract with Dennis Friesen has ended. However, Council would like to keep Dennis on to prepare the document. The costs associated with printing and mailing the document to members was discussed. Members were asked if a digital format would be acceptable and there was agreement on this issue. Ron Corbett stated that it keeps with API's wish to be sustainable. Stephen Jewczyk suggested the document could be sent via email as well as be placed on the API website. Members were asked to ensure that their contact information be updated so addresses are current.

17. Adjournment

Moved by Stephen Jewczyk, seconded by Corrie Davis to adjourn the meeting (9:15 am).

CARRIED

AGM 2006 PRESIDENT'S REPORT

President's Report 2006

It has been a pleasure to serve as the President of API for the last three years.

The organization as you all know has been a volunteer organization for many years and during my term we were able to hire Kingsley Lewis as our part time Executive Director. This is Kingsley's second year in the position and I simply describe him as the glue that holds us together. When I look back at how we operated prior to having access to Kingsley's services I truly do not know how we did it. I am able to say with

confidence that all of our administrative systems have been brought in order, we are operating as our bylaws suggest we should and we are making progress on a number of different fronts.

Let me thank the members of Council for their dedication and hard work during the last year.

Elaine Mitchell, Newfoundland and Labrador rep has not only represented the N&L branch she has functioned as our treasurer and done a fine job.

Samantha Murphy from PEI took on the task of revamping our website this year resulting in a very well organized and informative site for all of us to use.

Colleen Clair from New Brunswick has had a very busy year firstly as our Secretary, as the 2006 Conference coordinator and, if that is not enough, she found time to get married this year. Congratulations Colleen and thanks.

Albert Dunphy as the Nova Scotia rep assumed the role of University liaison with the planning school at Dal along with revitalizing the entire NS branch and leading a team that successfully saw new legislation being passed creating name protection for planners in NS.

Stephanie Bohdanow was the student rep and did a great job representing students interest on council. In addition Stephanie has brought new life to the mentorship program.

Finally Alex Forbes the Past President has had a busy year as the API rep on national council. Alex was also the national Vice President of CIP to add to his chores.

API has been involved with a number of very important initiatives this past year.

1) Startup of a Continuous Professional Learning program modeled after the program currently in place in BC. In addition to being president I serve as API's rep on the national CPL committee and chair our local CPL committee. The CPL program has been voluntary this past year but we are hoping to make it mandatory for 2007. A copy of the CPL guide is available on the web site.

2) API has been involved with CIP in a membership study that has been looking into membership standards/process for admission and overall looking to improve the image of planners in the Country. There will be a presentation from CIP during this conference. As president I have been involved with two national meetings with other affiliate presidents to understand the receive the result of the study and try to understand what the implications are to our affiliate.

3) This year we revamped our website and we are using it as the source of distribution for our Planners Pen. For the first time we are not printing and mailing hard copies to all the members. To receive your copy you simply download it from the API website and read at your pleasure. Many thanks to Samantha Murphy for the long hours on the website and to Dennis Friesen our editor of the Planners Pen.

4) Draft new Bylaws have been prepared and are on the website for comment.

For the last two years we have been running API on a combination of our annual fees and dipping into our member's reserve fund. The time has come to face the fact that we need a fee increase to properly fund the ongoing work of API. It was a conscious decision to dip into the reserves in order to properly fund the hiring of our executive director and to run in that manner for a short period of time to determine the value and prove the need. We know the value of having an executive director and the need to continue funding a range of activities. Council has approved a fee increase of \$24.30 for full, provisional and associate members and a \$3.50 increase for students. This increase will be effective for 2007.

In closing I would like to thank you again for the privilege and honour of serving as your president and I wish the incoming President, Albert Dunphy, and the President Elect Elaine Mitchell all the best in the coming years.

Barry Zwicker MCIP, President.

ANNUAL GENERAL MEETING 15 OCTOBER 2006
TREASURERS REPORT

I am pleased to submit the financial statements of the Atlantic Planners Institute for 2006 to date. According to member instructions at the 2004 AGM, Mr. Wayne Moores, CGA conducted a review of the 2005 Statements of Revenues and Expenditures and Member's Equity.

At its April 2006 meeting, API Council passed the 2006 budget which included budgeted expenditures exceeding projected revenue. The difference is to be funded from member's equity. Council asked the Executive Director to prepare a strategy with respect to API's long term revenues and expenditures. The outcome of this report was a recognition that API needed to increase its core revenues while maintaining a tight control on expenditures. On the basis of this report, Council decided to increase membership fees. Despite an increase in 2007 fees, it is likely that member's equity will also be used to fund the activities of API in 2007.

Respectfully submitted,
Elaine Mitchell, MCIP Treasurer

Atlantic Planners Institute			
Balance Sheet			
September 30, 2006			
		2006 (to date)	2005
Assets	Current	\$35,158.08	\$31,188.54
	Accounts Receivable	\$0.00	\$1,555.49
	Investments ¹	\$31,871.33	\$31,706.27
TOTAL ASSETS		\$67,029.41	\$64,450.30
LIABILITIES AND MEMBER'S EQUITY			
Current			
Liabilities			
	Accounts Payable ²	\$9,660.00	\$4,555.19
	Member's Equity	\$57,369.41	\$59,895.11
TOTAL LIABILITIES AND MEMBERS EQUITY		\$67,029.41	\$64,450.30
Note 1:			
Investments consist of the following Canadian Imperial Bank of Commerce (CIBC) Guaranteed Investment Certificates			
	<u>Principle</u>	<u>Interest Rate</u>	<u>Maturity Date</u>
	\$12,228.08	1.75%	October 23, 2006
	\$9,741.00	1.75%	October 23, 2006
	<u>\$9,902.77</u>	1.7%	April 17, 2007
	\$31,871.85		
Note 2:			
The following accounts payable have been identified:			
	NB Branch 2006 Allocation	\$1,110.00	
	PEI Branch 2006 Allocation	\$750.00	
	Invoice from W. Moores	\$300.00	
	K. Lewis	\$7,500.00	

Atlantic Planners Institute
Statement of Revenues and Expenditures
As of September 30, 2006

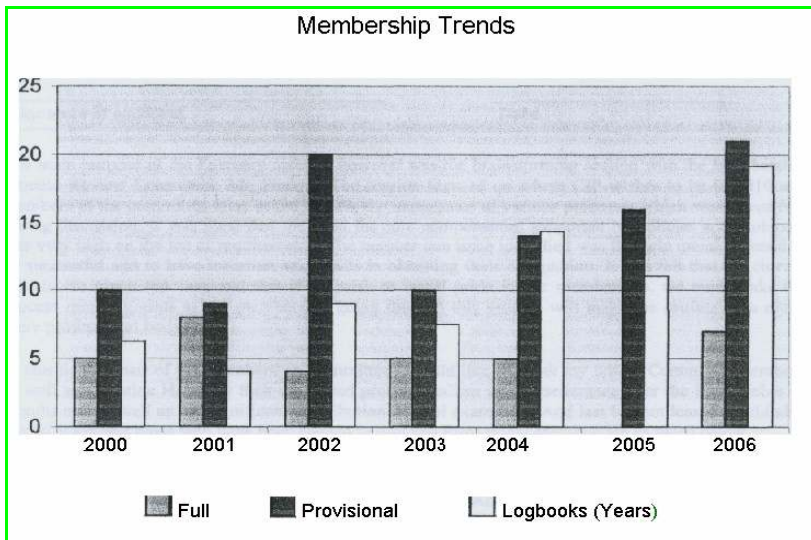
		2006 Budget	2006 Actual	2005 Actual
Revenue	Membership Fees	\$20,500.00	\$19,691.30	\$20,520.82
	Other Application Fees	\$600.00	\$665.00	\$500.00
	Interest	\$40.00	\$14.61	\$23.03
	API Conference Profit	\$1,000.00	\$0.00	\$1,336.21
	GIC Interest	-	\$462.30	\$538.36
	Miscellaneous	-	-	\$3,915.00
	TOTAL REVENUE	\$22,140.00	\$20,833.21	\$26,833.42
Expenditures	Administration			
	Administrative Services	\$10,000.00	\$2,500.00	\$9,386.83
	Auditor	\$300.00	\$0.00	\$300.00
	AGM Expenses	\$1,200.00	\$0.00	\$1,372.74
	CIP Administration Fee	\$2,000.00	\$0.00	\$1,725.00
	Corporate Filing Fee	\$30.00	\$30.00	-
	Council Meetings	\$8,700.00	\$2,623.72	\$10,634.96
	Membership Committee	\$1,500.00	\$750.89	\$1,348.91
	Miscellaneous	\$500.00	\$363.50	-
	Photocopying	\$350.00	\$64.85	-
	President's Travel	\$1,500.00	\$1,383.23	-
	Supplies	\$400.00	\$310.87	-
	Total	\$26,480.00	\$8,027.06	\$24,768.44
	Communications			
	Newsletter	\$3,850.00	\$1,369.60	\$2,054.40
	Phone	\$100.00	\$49.08	\$54.59
	Postage	\$300.00	\$83.65	\$409.76
	Web Site	\$750.00	\$453.03	\$442.73
	Total	\$5,000.00	\$1,955.36	\$2,961.48
	Member Services			
	Branch Support	\$5,390.00	\$3,480.00	\$5,950.00
	Student Scholarships	\$1,000.00	\$1,000.00	\$1,000.00
	Student Conference Travel	\$600.00	\$0.00	\$300.00
	Student Representative Travel	-	\$0.00	-
	Awards	\$300.00	\$0.00	\$310.83
	2006 API Conference	-	\$2,500.00	-
	Total	\$7,290.00	\$6,980.00	\$7,560.83
	Professional Development			
	Dalhousie Planning Module	\$500.00	\$0.00	\$750.00
	CIP Continuing Professional Development	\$1,500.00	\$448.84	\$846.15
	Total	\$2,000.00	\$448.84	\$1,596.15
	TOTAL EXPENDITURES	\$40,770.00	\$17,411.26	\$36,886.90
	REVENUE LESS EXPENDITURES	(\$18,630.00)	\$3,421.95	(\$10,053.48)

MEMBERSHIP COMMITTEE REPORT

Over the last twelve months the Membership Committee met four times to discuss membership issues.

During these meetings the Membership Committee elected twenty-one planners to Provisional Membership; and credited a total of 229.5 months of experience for eleven planners. Seven planners were elected to Full Membership. The table below shows Membership trends over the last seven years.

The Membership Chair also met with staff from the Halifax Regional Municipality in November of 2005 to discuss the process required to achieve Membership and made a presentation on Membership at the Nova Scotia Planning Director's Conference in Halifax in May of 2006.



Also the Chair met with API Council in November 2005 to discuss Council's desire that applications be expedited wherever this is possible. It was the wish of API Council that people who are applying for Provisional Membership with a recognized planning degree should be simply admitted to Provisional Membership as an administrative function and the Committee informed of this. Even persons without a planning degree could be admitted automatically to Provisional and then they could be notified later when the Committee has concluded that their degree is "related" or not. At the December

Meeting of the Membership Committee this policy was agreed to and has been implemented and has resulted in a significant improvement in the processing of Provisional Memberships.

The Chair of Membership Committee also participated in the Affiliate/National Membership Committee meeting held in Ottawa in February of 2006. During this meeting the Committee Chairs received a brief background report on the Membership Review Project to date and with the consultant Jim Pealow. There was a short discussion of Affiliate Representative Reports on membership issues and concerns that the National Membership Committee should be aware of. As a result of these discussions our Membership application form has now been changed with the following added:

=====
Code of Professional Conduct: The Code of Professional Conduct sets out the professional standards to which all members of the Institute must adhere. Is there anything in your past conduct that might be in potential contravention of the Code?

No___ Yes___ (Please explain in detail on a separate sheet, attached to this form)

I certify that I have read, understand & agree to comply with the bylaws of the Institute, including the Code of Professional Conduct (available at: www.atjanticplanners.org), and I further certify that the information provided on this form and in any attached document is correct

Signature of applicant _____ Date _____

=====

The main purpose of the February meeting however was the brainstorming session with the Membership Process Review Consultant, Mr. Pealow. The session focused on where CIP wishes to be in 2010 and

members of the committee were asked to rank the importance of various processes which were identified during discussion. It was clear that the need for core competencies supported by policies and protocols was very high on the list of requirements. The number one issue identified was the help members need to be successful and to have members take pride in obtaining their designation. It was felt that the current criteria are much too easy and that if we wish to instill pride in our membership, we must make the process more rigorous as the membership going through this process will make the profession a much more professional body.

In closing as Chair of the Membership Committee I would like to thank my fellow Committee members as well as Christine Helm for their continued professionalism and perseverance over the last number of months and as well as the significant contribution of Oral examiners. And last but not least 1 would also like to commend those who have been elected to Full and Provisional Membership as listed below.

John Bain MCIP

Full Membership:

*Sarah Anderson, MCIP
Andrew Fillmore, MCIP
Randa Wheaton, MCIP
Delaine Clyne, MCIP
David Mitchell, MCIP
Corrie Davis, MCIP
Braden Smith, MCIP*

Provisional Membership:

*Miles Agar
Gay Drescher
Derek French
Pierre Heelis
Maria Jacobs
Cheryl Selig
Katarzyna Tota
Kevin Brooks
Joseph Driscoll
Andre Frenette
Maggie Holm
Darrell Joudrey
Ben Sivak
Jeff Wilson
Sebastien Doiron
Atfab Erfan
Peter Green
Pascal Hudon
Luc Ouellet
Marcelle Thibodeau
John Woodford*

EXECUTIVE DIRECTOR'S REPORT TO THE 2006 ANNUAL GENERAL MEETING

Saint John, New Brunswick October 20, 2006

TERMS OF REFERENCE

The terms of reference of the position of Executive Director of the Institute, which began at the April 2005 Council meeting are primarily designed to assist in three main areas:

- To increase administrative capacity
- To improve communication with the membership
- To implement Council initiatives

The position is about 0.2 person years or one day per week.

ADMINISTRATIVE CAPACITY

In the first year a modest office was established and email, fax and telephone communications were established. This has been maintained and these media have proven to be effective. Since last year's AGM about 1100 emails were received and 620 sent. During the past year arrangements were made with CIP to gain access to the API part of the IMIS database. This system includes the use of mass emailing to the membership and this has substantially increased the capacity to communicate quickly and inexpensively with the membership or parts of it. The use of regular email, including attachments, for mass mailings has proven to be more of a challenge but efforts to improve this will continue.

Over the year the number of enquires about membership matters about everything from transfers to and out of API to new membership increased substantially by email and telephone. Similarly the number of requests for information and support from outside organizations increased.

During the year the files of the Institute were transferred to my office and work on sorting out the files to create a permanent archive has begun.

COMMUNICATIONS WITH THE MEMBERSHIP

As was indicated in the first mass email message on February 20th this medium has permitted notices and other information to be sent to the membership in digital form. In addition the Planners Pen continued to be produced in both hard copy and digital form. The creation of a new website has brought this information system up to date with complimentary results..My contribution of an article for each edition of the Planners Pen has continued.

IMPLEMENTATION OF COUNCIL INITIATIVES

The Executive Director's position is the main support mechanism for the activities of the Council. Over the past year the following activities were undertaken with respect to this function:

Attendance at Council meetings held on November 28, 2005, and April 7 and October 18, 2006.

Promotion of the mentorship program undertaken by the Dalhousie University School of Planning.

Assistance with establishment of the Continuous Professional Learning (CPL) program.

Administration of the Planners Pen contract.

Administration of the Volunteer Awards program.

Administrative management of the election process.

Assistance in the development of the new API Website.

Development of a Council manual.

Administrative liaison with the Canadian Institute of Planners (CIP) and the Dalhousie University School of Planning, including the accreditation of the School's programs by CIP and taking part in the National Membership Continuous Improvement Project.

Over the past year Council adopted new policies in the following areas:

- Conflict of interest for Council and API Committees (Approved November 28, 2005).
- Grants, including Branch Grants, Scholarships, and Special Grants (Approved April 7, 2006).
- Email voting by Council between meetings (Approved April 7, 2006).

In addition the following projects were undertaken:

- A Strategic Issues report was prepared and approved by Council on April 7th. This report is now on the new website.
- A study of the Grants system.
- A study of the long term revenues and expenditures.
- Preparation of a draft new Bylaw for the Institute which, if adopted, would replace the 1988 Bylaw. The draft Bylaw is on the website for comment.

CONCLUSION

Since the creation of a part-time Executive Director's position in April 2005 it appears that the objectives have been met. Management of the affairs of the Institute continues to be a team effort and I want to acknowledge the complete cooperation which has been received from the Council both in their roles as members of the Executive Committees

and as representatives of the Branches and Student Members. I want to express my thanks to the Chair of the Membership Committee, John Bain, MCIP, the Chair of the Continuous Professional Learning (CPL) Committee, President Barry Zwicker, MCIP, and the Chairs of the other Committees. I have also received the cooperation of the Editor of the Planners Pen, Dennis Friesen, FCIP, the staffs of CIP and the other CIP affiliates with whom I was in contact over the year and the new website webmaster, Samantha Murphy, MCIP and her predecessor Mark Poirier, MCIP. Finally I want to thank Jill Grant, MCIP, Director of the Dalhousie University School of Planning, for her cooperation over the past year.

I look forward to continued improvement in the level of service which the Executive Director's position was created to achieve.

*Respectfully submitted,
Kingsley Lewis, MCIP (Ret) Executive Director*

API BRANCH REPORTS to AGM

NEWFOUNDLAND AND LABRADOR BRANCH REPORT 15 OCTOBER 2006

Last year, the Newfoundland and Labrador (NL) Branch organized the 2005 API conference and pre-conference workshop. The conference "Surfing the Tide - The Ebb and Flow of Growth in Atlantic Canada" was an outstanding success with a registration of 42 API members, 5 non-members and 13 students. The conference achieved a profit of \$2,672.43 which was divided between API and the NL Branch.

The conference programme included a pre-conference workshop on sustainable development, lead by Ron Corbett, MCIP, which was sponsored by the Newfoundland and Labrador Department of Environment and Conservation. Eighteen individuals registered for this CPL opportunity.

Over the past year, the NL Branch continued its luncheon speaker series "Planner's Plate". Topics included a history of planning in Mount Pearl; climate change; and an evaluation of the impact of offshore oil for Newfoundland and Labrador. These events provide local members an opportunity to earn CPL credits. Thanks go to Ken O'Brien for his on-going commitment to this initiative. The success of the Planner's Plate is due to his vision and organizational skills.

The NL Branch also submitted a brief in response to governments call for input into proposed legislation for sustainable development. The NL Branch is also preparing a response to the Department of Municipal Affairs' proposal to restructure the regional appeal boards.

In November 2006, the NL Branch, in conjunction with the Newfoundland and Labrador Department of Environment and Conservation, is holding a workshop in Steady Brook and St. John's "When Nature Calls: Planning for Disasters". The NL Branch will hold its AGM in conjunction with this workshop.

*Respectfully submitted,
Elaine Mitchell, MCIP NL Branch Representative*

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PRINCE EDWARD ASSOCIATION OF PLANNERS BRANCH REPORT - 2006

2006 has been a quiet year for the PEI Branch, although busy at the individual level. Several municipalities have been occupied with plan reviews, which are required every 5 years under provincial legislation.

The branch held its traditional summer meeting and get-together, at which point the branch executive was re-elected. The branch executive once again features Jack Saunders in the role of branch president, Don Poole as treasurer, and Samantha Murphy as API Council representative.

The branch continues to work on its list of potential projects but is trying to overcome the challenge posed by a membership of nine planners. We do hope to participate in some heritage workshops in Charlottetown and intend to host a public talk on energy and public policy later in the fall.

*Respectfully submitted,
Samantha Murphy MCIP, Branch Representative*

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NS BRANCH REPORT - 2006

2005/2006 has been a very busy year for NSAPP. To simply outline the activities of the Association over the last year would not be enough to acknowledge the hard work, dedication, efforts and commitment displayed by the Association's Executive Committee and those who have volunteered on the Association's subcommittees during this last year. To this end, permit me to begin this Annual Report by expressing my heartfelt congratulations to the NSAPP Executive Committee members and all those Association subcommittee volunteers for a very successful year and a job well done.

1. NSAPP Executive

The NSAPP Executive Committee is a combination of two and one-year positions. Standing members for the 06/07 year include: Albert Dunphy, MCIP, President, Patricia Richards, MCIP, Past President, Paul Smith, MCIP, Treasurer and Kate Greene, Secretary. Ratified at the 06 AGM were Tammy Wilson, MCIP and Stan Kochanoff, MCIP as Members-at-Large with Brad MacDonald as the new Student Representative.

2. NSAPP Working Committees

The NSAPP has formally adopted four working subcommittees. These are as follows:

- a. Membership Committee: Kate Greene, Chair, acts as a communications point with the NSAPP membership using e-mail as the preferred medium.
- b. Special Projects Committee: Tammy Wilson, Chair, main project is to look at drafting a new association by-law required after the implementation of the Nova Scotia Professional Planner (LPP) Legislation.
- c. Social and University Committee: Stan Kochanoff, Chair, this committee acts as a communications point with the Dalhousie University School of Planning and hosts the Meet & Greet sessions.
- d. Professional Development Committee: Norval Collins, Chair, main project is to develop and host professional development opportunities for NSAPP members.

3. 2006 NSAPP Annual General Meeting

NSAPP held their 2006 NSAPP Annual General Meeting on May 26, 2006. The event, a smashing success with over forty members attending, was held immediately following a CIP Membership Information Session by John Bain, API Membership Chair.

Leading up to the AGM a Call for Nominations for the two NSAPP Executive Committee Members-at-Large positions were sent out. Tammy Wilson, MCIP and Stan Kochanoff, MCIP were elected to fill these two one-year positions.

The well-received guest speaker for the event was Dr. Jill Grant, MCIP. Dr. Grant spoke about her recent research and focused on the planning and design of residential neighbourhoods and investigated the impact of the new urbanism on Canadian planning practice. Her new book, *Planning the Good Community: New Urbanism in Theory and Practice*, published by Routledge (2006), considers the influence of the "traditional" approaches to community design that have made a comeback in recent decades.

Special thanks go out to the Nova Scotia Planning Directors Association Conference Coordinating Committee for allowing us to link to their 2006 Annual Spring Conference "The Nuts and Bolts of Municipal Planning in Nova

Scotia".

4. Nova Scotia Licensed Professional Planning Legislation Update

Nova Scotia now has professional planning legislation! The legislation, Bill 270, called "An Act to License Professional Planners in the Province of Nova Scotia" was proclaimed on May 4, 2006. Special thanks have to go out to the members of the first Special Projects Committee which include: Chair Tammy Wilson, MCIP, Doug Foster, MCIP, Chris Lowe, MCIP, Vern Parker, MCIP, Maurice Lloyd, MCIP, and Stan Kochanoff, MCIP, with Peter Nelson, MCIP acting as advisory to the group.

Next step in the process was taken at the 2006 NSAPP AGM. With the lead of Tammy Wilson, MCIP, a discussion paper was presented to the membership outlining the issues that must be considered, as well as a course of action for the Association.

NSAPP has now formed a new Special Projects Committee to look at drafting a new Licensed Professional Planners of Nova Scotia Association by-law. Issues to be discussed in the new by-law include by-law requirements covering content and membership/licensing classes. NSAPP is currently in the process of sending the draft by-law out for membership scrutiny and anticipates bringing a completed document to API for review and adoption in the near future. Members of the new Special Projects Committee include: Chair Tammy Wilson, MCIP, Barry Zwicker, MCIP, Randa Wheaton, MCIP, Jeff Merrill with Peter Nelson, MCIP acting as advisory to the group.

5. NSAPP and the Dalhousie University School of Planning Update

The NSAPP Social and University Committee is chaired by Stan Kochanoff, MCIP and has had lots of help from its Student Representative, Leslie Tse. Through this committee; NSAPP has held two "Student Meet and Greet" sessions in 2006. The first "Wine and Cheese Evening to Meet the Professionals" coincided with the February 2006 Dalhousie University School of Planning Winter Planning Module. From all accounts the Wine and Cheese event was an overwhelming success with over 100 people attending and our running out of wine before the evening ended. Stan Kochanoff, MCIP also made a presentation at the Winter Planning Module highlighting such things as the structure and role of NSAPP, API and CIP the benefits of CIP membership.

The second "Student Meet and Greet" of 2006 was a joint effort of the NSAPP Professional Development and University and Social Committees, held at the September 2006 "Cohousing Information Session.

6. Dalhousie University School of Planning Accreditation Project Update

On behalf of API, NSAPP undertook the Dalhousie University School of Planning accreditation review project. The speed and efficiency of which the Review Committee undertook the accreditation review process was the wow-factor! The committee met on March 8th and 9th to do the site review work and presented their intensive report to API and the School in April 2006. As part of their report, the Review Committee recommended that recognition be granted for the following programs:

- a. Master of Planning 2003-2011;
- b. Master of Engineering/Master of Planning 2003-2011
- c. Master of Applied Science/Master of Planning 2003-2011
- d. Bachelor of Community Design Honours, Major in Environmental Planning 2004-2011
- e. Bachelor of Community Design Honours, Major in Urban Design Studies 2004-2011

The Review Committee also recommended that recognition be extended for the following programs, which will be phased out as candidates complete their studies:

- a. Bachelor of Design Honours, Major in Environmental Planning, NSCAD, 1978-2004
- b. Master of Urban and Rural Planning, Dalhousie, 1981-2011
- c. Master of Engineering/Master of Urban and Rural Planning, Dalhousie, 1981-2011
- d. Master of Applied Science/Master of Urban and Rural Planning, Dalhousie, 1981-2011

The Review Committee appointed to conduct the review includes Patricia Richards, MCIP, as the Chair, Lynn Davis, MCIP and Pierre Filion, MCIP, as the out of affiliate representative appointed by the University. On June 16, 2006, CIP endorsed the recommendations of the Site Visit Review Committee and has subsequently notified API and the School as to CIP endorsement of the accreditation recommendations.

7. Professional Development Update

Through its Professional Development Committee NSAPP continues to offer professional development opportunities to its members. Between 2005 and 2006, NSAPP has sponsored eight such events.

- a. Concurrent with the NSAPP 2005 AGM - Malcolm Gillis, MCIP and Doug Foster, MCIP spoke about the Cape Breton Regional Plan and their experiences with the process of planning for a community in decline.
 - b. September 21, 2005, as part of the NSAPP Luncheon Lecture Series, Patricia Richards, MCIP, also NSAPP's Past President, presented a session called "CIP's Integrated Urban Community Planning and Development Program for Trinidad and Tobago".
 - c. December 2, 2005 was a full afternoon session called a "Heritage Conservation Afternoon in Truro". Juanita Bigelow, Planning Administrator with the Town of Truro and Paul Smith, MCIP, NSAPP's Treasurer, lead the session which included a presentation on the history of heritage preservation in the Town of Truro and a discussion on Heritage District Conservation Plans and By-laws and the relationship between heritage and land use planning.
 - d. February 10, 2006 as a Professional Development Lunch held in conjunction with "Bringing Home Transit" the annual Dalhousie School of Planning Conference, Chris Lowe, MCIP and Sheila Fougere, HRM Councillor, gave a presentation on Active Transportation.
 - e. May 23, 2006 as another NSAPP Luncheon Lecture Series, Peter McInroy, Municipal Law Specialist, gave an informal talk about his experiences with a project called "Designing the Planning Act in Indonesia".
 - f. May 26, 2006 - concurrent with the 2006 NSAPP AGM, Dr. Jill Grant, as our guest speaker, spoke about her recent research on the planning and design of residential neighbourhoods and her new book called "Planning the Good Community - New Urbanism in Theory and Practice".
 - g. June 21, 2006, in conjunction with Dalhousie University, NSAPP sponsored a session by Peter Henry called "Sketch-Up for Planners - a Demonstration of the Software Potential in Planning Applications.
 - h. September 18, 2006, in association with the Dalhousie Faculty of Architecture and Planning and Hamson Associates, David Harrison, MCIP lead a "Cohousing Information Session" introducing the topic of cohousing, sustainable construction and the Chaswood Cohousing Project.
- Members of the Professional Development Committee include: Norval Collins, MCIP, Chair, Kate Greene, Paula Costello, MCIP, John Heseltine, MCIP and Crystal Fuller, MCIP. And of course kindest regards have to go out to Service Nova Scotia and Municipal Relations for their financial support to help NSAPP carry out such a tremendous professional development program.

Respectfully submitted

Albert M. Dunphy, MCIP, President

Nova Scotia Association of Professional Planners (NSAPP)

API - NS Branch

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NEW BRUNSWICK - branch report currently not on file

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API STUDENT REPRESENTATIVE'S ANNUAL REPORT - OCTOBER 2006

To date, 2006 has been a busy year, marked with important successes and changes for the School of Planning. What follows is a short synopsis of the year's most noteworthy events.

Conference module

This annual Dalhousie School of Planning conference module was held in February. This year's theme was public transportation. Entitled Bringing Transit Home, the conference drew in about 100 participants, and featured a keynote address from Todd Litman of the Victoria Transportation Policy Institute. The event was a huge success, thanks to the hard work put forth by MPLAN students, Frank Palermo and various members from the planning community, such as Mark Poirier, Marcus Garnett and Kasia Tola.

CIP Recognition of School of Planning degrees

Following a three-day visit at the School of Planning, CIP members Patricia Richards, Lynn Davis and Pierre Filion prepared a CIP Recognition Report detailing the School's performance. In response to this report, the API has recommended to the CIP that the following programs be recognized: Master of Planning, Master of

Engineering/Master of Planning, Master of Applied Science/Master of Planning, Bachelor of Community Design Honours in Environmental Planning, and Bachelor of Community Design Honours in Urban Design Studies.

School of Planning Student Achievements

Several MPLAN students were recipients of various prizes at the 2006 Spring Convocation.

The following first year MPLAN students were recipients of Bruce and Dorothy Rosetti Scholarships:

- * Sophie Acheson
- * Stephanie Bohdanow
- * Leah Carson
- * Brad MacDonald
- * Amber Nicol
- * Crispin Smith

Sophie Acheson was also awarded the Atlantic Planners Institute Student Award. Stephanie Bohdanow was also awarded the Nova Scotia Planning Directors' Association Award.

Jeremy Murphy was awarded the Dorothy Leslie Prize. Second year student, Andrew Curran, was the recipient of the Canadian Institute of Planners' Award, the School of Planning Independent Project Prize, the President's Graduate Teaching Assistant Award.

The School of Planning Team Project Prize was awarded to the following second year students for their work on a wind energy plan for Kings County:

- * Marta Downarowicz
- * Rachel Harrison
- * Rob Kostiuk
- * Jeff Wilson Several

BCD students were also honoured at the Convocation:

Ryan Beecroft received an award for Community Design First Year Achievement.

Clara Stewart-Robertson received an award for Community Design Second Year Achievement.

Melissa Larsen received an award for Community Design Third Year Achievement.

Jessica Wagner was the recipient of the Ekistics Planning and Design Scholarship.

Shawn MacDonald received the Environova Planning Group Scholarship.

Heather Chisholm won the University Medal for Community Design.

Another important student achievement worth highlighting is that Jeremy Murphy, MPLAN, was elected as the 2006-2007 CIP National Student Representative. This is not the first time this honour goes to a School of Planning student—several past Student Representatives have been students at Dalhousie's School of Planning. Congratulations Jeremy.

Mentorship program

This year saw the launching of the School of Planning Student-Practitioner Mentorship Program. Participating MPLAN students were paired with professional planners, who will act as the student's mentor during the course of their first year at the School of Planning. This informal mentorship program is intended to benefit both parties by providing the students the opportunity to learn from their mentor's professional experiences, while also offering the practitioner a professional development opportunity and the chance to earn CPL credits. To date, seventeen practitioners have generously offered their time and expertise to participate in this program. Feedback so far has been very positive, and we anticipate this program to be a big success. Should you want to become a mentor, please contact Stephanie Bohdanow, API Student Representative at stephanie.bohdanow@dal.ca.

Fall Meet and Greet

The NSAPP held its annual Fall Meet and Greet at the School of Planning in September. The event featured a wine and cheese, followed by presentations on co-housing and green building design. The event also provided students with the opportunity to meet their mentors in person for the first time.

Changes to CIP membership requirements

It has recently come to the attention of the faculty and students at the School of Planning that the CIP hired a consultant to prepare a report for the improvement of Membership standards and practices. Planning students from universities across the country have taken issue with several of the recommendations proposed in the consultant's report. The students from the School of Planning have united to formulate an official response to the CIP. Our main concerns with the consultant's recommendations are as follows:

A four-year Bachelor's degree is given more weight than a two-year Master's degree in Planning.

Having a work log signed by three sponsors may be a difficult requirement to fulfill, particularly for planners working in rural areas.

Eliminating the oral exam requirement does not reflect the importance of oral communication in the planning profession.

The "Planning Developments and the Profession" course recommended by the consultant could easily be incorporated into university curriculums, and does not need to be offered solely by the CIP.

A change in reciprocity agreements may discourage planning professionals from obtaining valuable international experience.

A grandfather clause should be implemented to ensure that current Planning students be subjected to the membership process that was in place at the time they began their Planning degrees, should any changes to the membership process occur.

The faculty at the School of Planning have also collaborated to formulate their own response to the CIP. Several other universities across the country are also in the process of voicing their concerns with the consultant's report. It is hoped that the CIP will take all of this input into account before deciding to make changes to the membership process.

Upcoming events

The Graduate Planning Student Society elections will be held in November, which will mark the end of my term as API Student Representative. I would like to thank all Council members for the support they have offered me during my term. It has been a pleasure to work with you. Keep up the good work!

*Stephanie Bohdanow, API Student Representative MPLAN candidate, Dalhousie University
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